

For non-hazardous waste. Both people keep a copy for two years.

PART A WASTE HOLDER

The person or business handing the waste over.

Name

Address and postcode

SIC code

The five-digit Standard Industrial Classification code for what the business does.

Acting as

- ☐ Producer of the waste ☐ Importer of the waste ☐ Transporter of the waste ☐ Local authority
☐ Holder of an environmental permit ☐ Operating under a registered waste exemption
☐ Registered waste carrier ☐ Registered waste broker or dealer ☐ Other

Registration, permit or exemption number (if any)

Waste hierarchy

- ☐ I confirm that I have fulfilled my duty to apply the waste hierarchy as required by regulation 12 of the Waste (England and Wales) Regulations 2011.

PART B PERSON TAKING THE WASTE

Usually the waste carrier who collects it.

Name

Address and postcode

Acting as

- ☐ Producer of the waste ☐ Importer of the waste ☐ Transporter of the waste ☐ Local authority
☐ Holder of an environmental permit ☐ Operating under a registered waste exemption
☐ Registered waste carrier ☐ Registered waste broker or dealer ☐ Other

Carrier registration, permit or exemption number

If they are exempt from registering, write the reason.

PART C RECEIVING SITE

Where the waste is going.

Site name

Site address

Permit or exemption number

PART D THE WASTE

What it is, how it is held, and how much.

Description of the waste

Say what it is and where it came from. 'General waste' is not enough.

EWC code(s)

The six-digit List of Wastes code, for example 20 03 01. A hazardous code needs a consignment note instead.

Physical form

☐ Gas ☐ Liquid ☐ Powder ☐ Solid ☐ Sludge ☐ Mixed

How it is contained

☐ Loose / uncontained ☐ Skip ☐ Bags / sacks ☐ Drums / containers ☐ Bulk (tanker / tipper) ☐ Other

Quantity

A weight in kg or tonnes, or a count of containers.

PART E THE TRANSFER

Where and when the waste changes hands, and who signs.

Place of transfer

Date

Time

Recovery or disposal code (if known)

An R or D code, for example R13 (storage before recovery).

Broker or dealer (if any): name, address and registration number

Waste holder: signature, printed name and date

We confirm the transfer of the waste described above. The person handing it over confirms the description is full and accurate.

Person taking the waste: signature, printed name and date
